



**Facility**

Name: *Susie Roberts* License Number: *115692*  
 Address: *Gallup, NM 87301*  
 Phone: *5057229250* Fax: *N/A* E-mail: *N/A*

**License Information**

Type: *Child Care Reg. Self-Cert Part* Status: *Registered* Issue Date: *10/01/2017* Expiration Date: *09/30/2018*

**Capacity**

Over Age 2: *4* Under Age 2: *2* Night Care: *0* Playground: *0*  
 Square Footage: *-*

**Census**

Over 2: *1* Under 2: *-*

**Classrooms**

Number of Classrooms: *-*

**Days and Hours of Operation**

<b>Monday</b> <i>8:00 AM - 3:00 PM</i>	<b>Tuesday</b> <i>8:00 AM - 3:00 PM</i>	<b>Wednesday</b> <i>8:00 AM - 3:00 PM</i>	<b>Thursday</b> <i>8:00 AM - 3:00 PM</i>	<b>Friday</b> <i>8:00 AM - 3:00 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

Date: *07/13/2018* Time In: *11:10 AM* Time Out: *12:45 PM* Purpose: *Annual*

**Registration**

- 8.17.2.11 A,B Background Checks *Compliance*
- 8.17.2.11 C Other Persons Background Checks *Compliance*
- 8.17.2.11 E Documentation *Compliance*
- 8.17.2.13 Visits by Agency and Registered Authority *Compliance*
- 8.17.2.14 A-C Non-Transferability of Registration *Compliance*
- 8.17.2.15 A-C Incident Reports *Compliance*

## Record Keeping Requirements

8.17.2.24 Record Keeping Requirements *Compliance*

## Caregiver Requirements

8.17.2.10 A Caregiver Reimbursement *Compliance*

8.17.2.10 B Age Requirements *Compliance*

8.17.2.10 E,F Caregiver Reporting *Compliance*

8.17.2.10 G Primary and Substitute Caregiver Training *Compliance*

8.17.2.10 H Primary and Substitute Caregiver Training *Compliance*

8.17.2.10 I Primary Caregiver for Infants *N/A*

8.17.2.10 K CPR and First Aid Certification *Compliance*

8.17.2.10 L Competency Training *Compliance*

## Group Composition

8.17.2.21 A Non-resident Children *Compliance*

8.17.2.21 B Children Under 2 *Compliance*

8.17.2.21 C Children Under 6 *Compliance*

8.17.2.21 D Drop In Children *Compliance*

8.17.2.21 E Shift Changes *Compliance*

8.17.2.21 F Caregiver Involvement *Compliance*

## Health & Safety Requirements

8.17.2.22 A Safe Condition *Compliance*

8.17.2.22 B,C Electrical Outlets *Compliance*

8.17.2.22 D Temperature *Compliance*

8.17.2.22 E Ventilation *Compliance*

8.17.2.22 F Heaters and Heating Units *N/A*

8.17.2.22 G Hot and Cold Running Water *Compliance*

## Health & Safety Requirements (*continued*)

### 8.17.2.22 H,I,J Inside and Outside Play Areas

Compliance

*Trampoline use is not prohibited during the hours of operation or by any of the children receiving care at the registered home.*

**\*\* Provider stated that trampoline is not used during child care hours nor are any of the child care children allowed to be on. \*\***

Name: Susie Roberts

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### *Corrective Action Plan*

*The use of a trampoline will be prohibited at any time during the hours of operation or by any children receiving care at the registered home.*

Regulation: 8.17.2.22.J.

Date to be Completed: 07/13/2018

*Outside play area is next to a highway, busy street, ditch or arroyo, or other hazardous area and is not fenced in.*

**\*\*Provider stated that Child Care children are not allowed to play in front yard, but children and provider do walk to nearby playground. Once, fence is installed children will be allowed to play outside. \*\***

#### *Corrective Action Plan*

*Outside play areas next to a highway, busy street, ditch or arroyo, or other hazardous area will be fenced in.*

Regulation: 8.17.2.22.I.

Date to be Completed: 07/13/2018

### 8.17.2.22 K Storage of Dangerous Materials

Compliance

### 8.17.2.22 L Working Telephone

Compliance

### 8.17.2.22 M Emergency Numbers

Compliance

### 8.17.2.22 N Smoke / Carbon Monoxide Detector

Compliance

### 8.17.2.22 O,P Firearm Safety/Storage

N/A

### 8.17.2.22 Q. Smoking, Alcohol, and Illegal Drug Use

Compliance

## Health & Safety Requirements (*continued*)

8.17.2.22 R Fire Extinguisher

**Non-compliance**

***Fire extinguisher is not Certified once a year, with official tags noting the date of inspection.***

*Corrective Action Plan*

*Fire extinguisher will be easily accessible. Must be certified once a year and will have official tags noting the date of inspection.*

Regulation: 8.17.2.22.R.

Date to be Completed: 08/12/2018

8.17.2.22 S Combustible and Flammable Materials

*Compliance*

8.17.2.22 T Emergency Evacuation and Disaster Preparedness Plan

*Compliance*

8.17.2.22 U Major Exits

*Compliance*

8.17.2.22 V Toys, Objects and Crib Standards

*Compliance*

8.17.2.22 W Toilet Rooms

*Compliance*

8.17.2.22 X First Aid Kit

*Compliance*

8.17.2.22 Y Pets

*Compliance*

8.17.2.22 Z Diaper Changing

*N/A*

8.17.2.22 AA Transportation

*Compliance*

## Meal Requirements

8.17.2.23 H Refrigeration

*Compliance*

8.17.2.23 I Refrigerator Thermometers

*Compliance*

## Caregiver's Responsibilities

8.17.2.25 A,B Supervision

*Compliance*

8.17.2.25 C Guidance

*Compliance*

8.17.2.25 D Policies and Procedures for Expulsion

*Compliance*

8.17.2.25 E Activities and Experiences

*Compliance*

8.17.2.25 F Caring for Infants

*N/A*

8.17.2.25 G Rest Periods

*Compliance*

8.17.2.25 H Swimming, Wading and Water

*N/A*

**Additional Comments**

*Caring for three non-resident children.*

*Registered as Subsidy/Food.*

*Last CACFP visit: 5/9/18*

*BC Date: 10/12/16*

*V.A.R.-HHM BC Date: 10/5/17*

*One pet inoculation viewed, expiration date: 7/19/20*

*CPR/First aid expiration date: 10/2018*

*Infant/toddler training is not required.*

*Health and Safety Orientation completed, 9/21/2016*

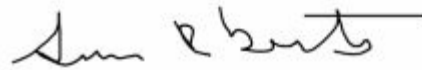
*I appreciate your time and thank you, Susie.*

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Valanesia Johnson



Facility Representative: Susie Roberts